



LOGISTICS PROFILE

COMPLETE ALL FIELDS

Questions:

Supplychain@imperialtrading.com

Vendor Name	Completed By	Email	Date
Primary Shipping Information			
Warehouse or Distribution Center Address		Shipping Hours :	
		Appointment Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Do we need a pick up number? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Web based scheduling? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Contact	Name	Email	Phone
Warehouse After Hours Contact:			
Appointment Scheduling:			
GDSN or Master Data Contact:			
GLOBAL LOCATOR NUMBER (GLN):	Are you publishing to a GDSN? <input type="checkbox"/> Yes <input type="checkbox"/> No		

REQUIRED FREIGHT INFORMATION

Please include an applicable delivered and FOB/Pickup Price list

Temperature Required	Pick Up Available?	FOB: (Title passes to Imperial)	Freight Terms
<input type="checkbox"/> Ambient 50 to 75 degrees <input type="checkbox"/> Cooler 32 to 45 degrees <input type="checkbox"/> Frozen - lower than 32 degrees <input type="checkbox"/> Other - explain	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Origin (at shippers dock) <input type="checkbox"/> Destination (at SAS dock)	<input type="radio"/> Off Invoice Allowance <input type="radio"/> Freight Collect <input type="radio"/> Freight Prepaid (delivered pricing) <input type="radio"/> Freight prepaid and add to invoice
	Pick Up Allowance Amount and Basis (Case, weight, etc.)		
Lead Time:			

Would you like to receive periodic updates of our shipping and receiving guides? If so, please provide the email addresses for the recipients?

Routing Guide Email: _____

CPU PROFILE - Completed by Imperial Supply Chain	
V#	CPU <input type="checkbox"/> Yes <input type="checkbox"/> No
	IBF Set Up Completed
	Sent to Procurement